

Announcement Policy

If you want your announcement communicated on Sunday morning –we need to have it in the office by Wednesday prior to that Sunday.

We will communicate information six (6) distinct ways:

1. The Bulletin: *This is our primary means of communicating with you. We include every announcement we receive each week in this publication.*

Slides-prior to service: *Events or requests tied to dates occurring within the next month—are included in our slide-show which runs between 10:30 and 10:40 on Sunday mornings.*

The Feed: *The feed, being new, has been a bit of an experiment and has included a wide variety of announcements. However, going forward the Feed will focus on events taking place within a week of Sunday morning.*

The Calendar in the Narthex: *Every month we create a calendar—highlighting the events of that month—on the Narthex Bulletin Board.*

The Annual Calendar: *Hanging in the hall—just down from the office door—you will find a master calendar for the year.*

Verbal Announcements: *We want to keep our verbal announcements to a minimum (2-3). We will focus on events happening within the next 1 – 2 weeks.*

NOTE: *We cannot share announcements given to us on Sunday morning. We are not trying to make anyone mad, please understand this is very distracting for the person doing the welcome, and on occasion we have received five or six of these kinds requests in one morning. This detracts from our worship. Thank you for understanding. Get us your information by Wednesday, and we'll be happy to share it with the church.*